MANDATORY DISCLOSURE
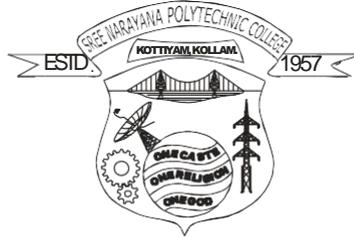
ACADEMIC YEAR 2025-2026

SREE NARAYANA POLYTECHNIC COLLEGE

Since 1957

Kottiyam.P.O,Kollam
Ph:-0474-2530043, 2951133
E-mail :- snpoly2006@yahoo.com
snpolyoffice@gmail.com

AICTE File No.

Date & Period of Last Approval   **South-West/1-44641218257/2025/EOA,**
                                       date: - 07 April 2025

1. Name of Institution: -

Name of the Institution	Sree Narayana Polytechnic College, Kottiyam
Address of the Institution	Kottiyam, Kollam, Kerala – Pin 691571
Latitude & Longitude	8.857375N 76.675859 E
Phone No. with STD Code	0474-2530043, 2951133
Fax No. with STD Code	**0477- 2286048**
E- mail	snpoly2006@yahoo.com, snpolyoffice@gmail.com
Website	www.sreenarayanapolytechniccollege.ac.in
Nearest Railway Station	Kollam Railway Station 12 km
(Distance in Km)	
Nearest Airport	Trivandrum International Airport. 69km
(Distance in Km)	

2. Name and Address of the Trust

Sree Narayana Trust, Kollam

Phone – 04742742932

Sl.No:	Name	Designation
1	Sri. Vellappally Natesan	Chairman

3. Name & Address of the Principal

Name	Sandeep.V Sree Narayana Polytechnic College Kottiyam, Kollam
Phone No.	0474-2530043
Mobile No.	9567367419
E-mail	snpoly2006@yahoo.com
Qualification	B. Tech, M. Tech
Field of Specialization	Computer and information technology

4. Name of affiliating University/ Board

Name of affiliating University/ Board	Board of Technical Education Kerala
Website	www.dtekerala.gov.in
Latest Affiliation Period	2025-26

5. Governance

5.1 Members of the board and their brief background.

Sl. No	Name	Designation
1	Sri.Vellappally Nateshan	Chairman
2	Sri.Melamkodu sudhakaran	Member
3	Sri.K.R.Gopinadhan	Member
4	Sri.Aji.S.R.M	Member
5	Sri.Mohan Sankar	Member
6	Dr.G.Jayadevan	Member
7	Smt. Ani Abraham	Senior joint director {PS}, Directorate Technical Education Kerala state
8	Dr.Ramesh Unni Krishnan	All India council for Technical Education, South western college of engineering Thiruvananthapuram
9	Sri.Sandeep.V	Principal, Member Secretary

5.2 Members of Academic Advisory Body

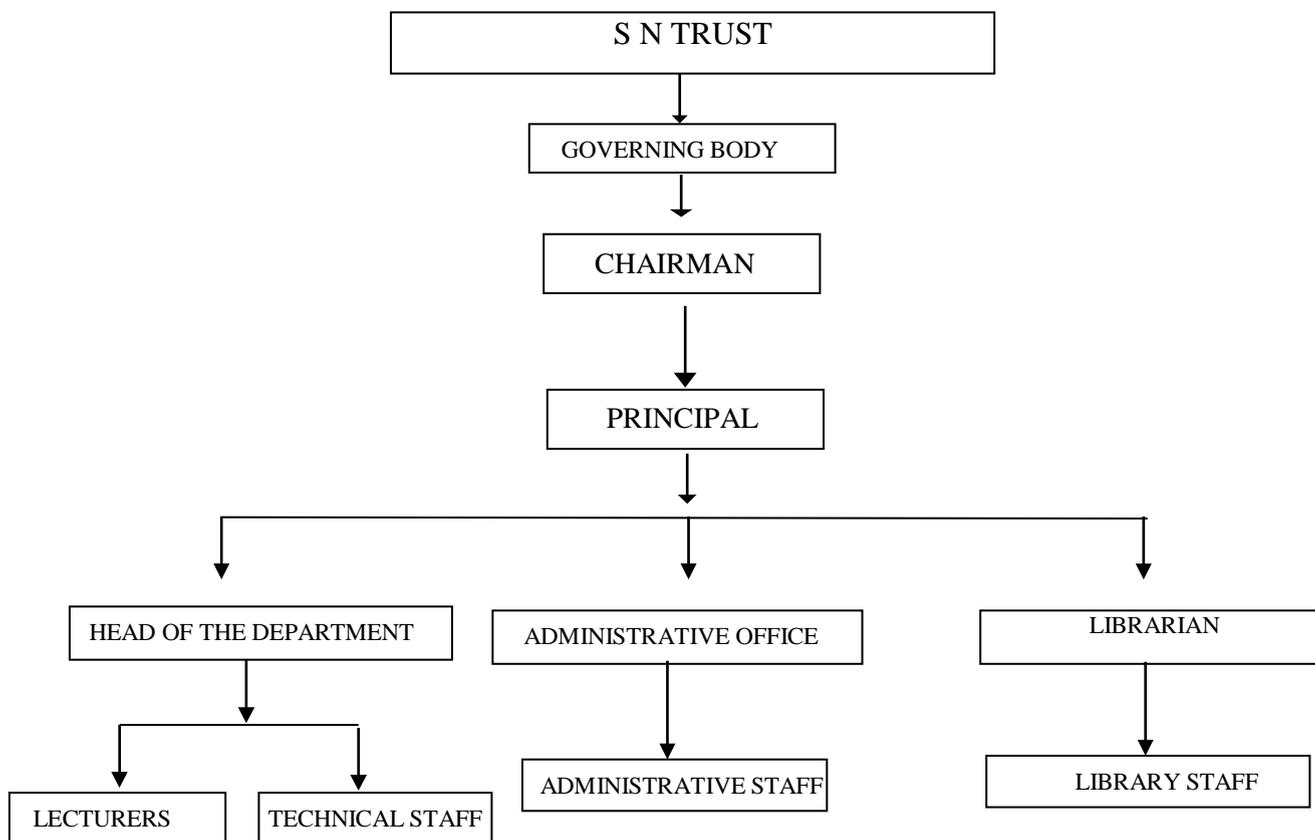| Name	Designation
1.Sri.Vinodkumar.V.M	HOD Mechanical
2.Smt. Seema.S.S	HOD Electrical & Electronics Engg.
3.Smt.Shaini N	HOD Civil
4.Sri. Raknas sankar	HOD Electronics
5.Sri. Anoop.R	Lecturer in Electronics Engg.
6.Sri.Arunkumar.A	Workshop Instructor
7.Sri.Sanilkumar.S	Lecturer in Mechanical Engg.
8.Sri.Thulaseedharan.D	Junior Supdt.

9.Sri.Rahul.S	Workshop Supdt.
10.Smt.Sunitha kumari	Lecturer in Civil
11.Smt. Suja.P	Professor – English
12.Sri. Akhil A	Librarian

5.3 Frequently of the board meeting & Academic Advisory Body

Yearly

5.4 Organisational Chart and processess

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                    ┌─────────────────┐
                    │   S N TRUST     │
                    └────────┬────────┘
                             ▼
                    ┌─────────────────┐
                    │ GOVERNING BODY  │
                    └────────┬────────┘
                             ▼
                    ┌─────────────────┐
                    │    CHAIRMAN     │
                    └────────┬────────┘
                             ▼
                    ┌─────────────────┐
                    │    PRINCIPAL    │
                    └────────┬────────┘
                             │
        ┌────────────────────┼────────────────────┐
        ▼                    ▼                     ▼
┌────────────────┐  ┌─────────────────┐  ┌─────────────────┐
│HEAD OF THE     │  │ ADMINISTRATIVE  │  │    LIBRARIAN    │
│DEPARTMENT      │  │ OFFICE          │  │                 │
└───────┬────────┘  └────────┬────────┘  └────────┬────────┘
        │                    ▼                     ▼
  ┌─────┴─────┐     ┌─────────────────┐  ┌─────────────────┐
  ▼           ▼     │ADMINISTRATIVE   │  │  LIBRARY STAFF  │
┌──────┐ ┌─────────┐│STAFF            │  └─────────────────┘
│LECTU-│ │TECHNICAL││                 │
│RERS  │ │STAFF    │└─────────────────┘
└──────┘ └─────────┘
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5.5 Student Feedback Mechanism on Institutional Governance/ faculty Performance

There is an in-house mechanism to give feedback about the institutional governance and faculty performance.

5.6 Grievance redressal mechanism for faculty, staff and student

Various committees prescribed by AICTE / Government / Department are formed for Grievance Redressal for student, faculty and staff.

5.7 Anti ragging Committee

Name	
1.Sri.Sandeep V	Chairman
2.Sri.Vinod (Inspector of Police, Ph:9446524068)	Civil & Police Administration
3.Sri.Pattathanam Sunil (Kerala Kaumudi, Ph:9847747771)	Local Media
4.Adv.Ajithkumar (Advocate, Kottiyam, Ph:9446820112)	Representative of Non- Govt. Organizations involved in youth Activities
5.Sri.Raknas sankar, HOD Electronics Engg.	Faculty Members
6.Smt.Shaini N, HOD Civil Engg.	Faculty Members
7.Sri.Sanilkumar, Lecturer in Mechanical Engg.	Faculty Members
8.Smt.Deepa.S, Lecturer in Maths	Faculty Members
9.Sri.Monilal.D, Lecturer in Mechanical Engg.	Faculty Members
10.Sri.Rajeev Koppara (Parent of Madhav Koppara, S2 Mechanical)	Representatives of Parents
11.Sri.Anilkumar T (Parent of Sri.Anandhu A, S2 Electronics)	Representatives of Parents
12.Smt.Aneesha R (Parent of Sandra Baiju, S2 Civil)	Representatives of Parents
13.Sri. Anilkumar (Parent of Athira Anilkumar, S4 Electrical)	Representatives of Parents
14.Kum. Amritha.S, S6 Mechanical	Representatives of Students Belonging to freshers
15.Kum.Fathima Rincy, S6 Electronics	"
16.Kum.Athira B, S6 Electrical	"
17.Sri.Adhin Krishna, S4 Mechanical	Senior Students
18.Sri.Sanjith M, S4 Electronics	Senior Students
19.Sri.Ajimal Khan S, S4 Civil	Senior Students
20.Sri. Abhijith.S, S4 Electrical	Senior Students
21.Shibu.S, Tradesman in Electronics	Non- Teaching Staff
22.Lalgi.T.R, Tradesman in Electrical	Non- Teaching Staff
23.Anand.K.Preman, Tradesman in Mechanical	Non- Teaching Staff

5.8 Online Grievance Redressal

https://www.sreenarayanapolytechniccollege.ac.in/grievance-registration/

5.9 Online Grievance Redressal Committee

Name	
1.Sri.Sandeep.V, Principal	Chairman
2.Dr.Jayaraj, Retired Professor, TKM Engg. College, Kollam, Ph:9447109478)	Member

3.Sri.Anoop.R, Lecturer in Electronics Engg.	Member
4.Sri.Raknas sankar, HOD Electronics	Member
5.Sri.Vinodkumar.V.M, HOD Mechanical	Member
6.Sri.Hariprasad S(s4 mechanical)	Student Representative

5.10 Internal Complaints Committee (ICC)

Name	
1.Smt.Suja.P, Professor of English	Convener
2.Smt.Shahina Sudhakaran, Professor of Chemistry	Staff Member
3.Smt.Shaini.N, HOD in Civil Engg.	Staff Member
4.Sri.Thulaseedharan.D, Office Supdt.	Non Teaching Staff Member
5.Sri.Midhun.T.M, Tradesman in Electrical	Non Teaching Staff Member
6.A R Sreeram, S4 Electronics Student	Student Member
7.Nandana S Lal, S4 Electronics Student	Student Member
8.Ajmal N S4 Electronics	Student Member

5.11 Committee for SC/ ST

Name	
1.Smt. Seema S S, HOD in Electrical	Chairman
2.Smt. Shiji.S, Lecturer in Electrical	Staff Member
3.Sri.Kalesh.T.Rajan, Demonstrator in Electronics	Staff Member
4.Vidhu Krishnan, S6 Electrical	Student Member
5.Meenakshi B M, S6 Civil	Student Member

5.12 Internal Quality Assurance Cell

Name	
1.Sri.Sandeep. V, Principal	Chairman
2.Smt.Shaini N, HOD Civil	Member
3.Sri.Vinodkumar.V.M, HOD Mechanical	Member
4.Sri.Guruprasad.A, Lecturer in Electrical	Member
5.Sri.Raknas Sankar, HOD in Electronics	Member
6. Smt.Seema S.S, HOD in Electrical	Member
7. Anoop R, Lecturer in Electronics	Member
8. Bharathan S.S, Lecturer in Mechanical	Member
9. Dhanya M, Lecturer in computer	Coordinator
10.Rahul.S, Workshop Supdt.	Member
11.Kum.Athira. A R, S4 Electronics	Member
12.Sri.Abhimanyu. S, S6 Electronics	Member
13.Sri.Amith. R S3 Civil	Member
14.Sri Hariprasad S (s3 Mechanical	Member

15.Sri.Nitheesh.K. S	ISRO staff
16. Vineeth M	JTO BSNL
17. Sri Jeevan T. G	Manager, Micromech Machine Tools
18. Anilkumar.S	M.D,RAS Constructions
19. Sri. Jagathy Raj	Director, CUSAT
20. Dr. Ayub	Former PVC, KTU
21. Dr. Jayaraj	Rtd. Professor, TKMCE

6. Programmes

6.1 Name of Programmes approved by AICTE

- Civil Engineering

- Mechanical Engineering

- Electrical & Electronics Engineering

- Electronics Engineering

6.2 Name of Programmes Accredited by NBA   **Nil**

6.3 Status of Accreditation of the Courses   **Preliminary**

6.4 Details of Programmes

Name of the Programme	:	Civil Engineering
Level	:	Diploma
Duration	:	3 Years

Programme	Year		
Civil Engineering	2025	2024	2023
Sanctioned Intake	120	120	120
TFW	3	3	3
Actual Admissions	64	102	63
Cut off marks – General quota	9	9	9
% Students passed with Distinction	34.3	48	24.1
% Students passed with First Class	43	38	12
Students Placed	22	9	7
Average Pay package, Rs./Year	1.2 Lakhs	1 Lakhs	1 Lakhs

Name of the Programme : Mechanical Engineering
Level : Diploma
Duration : 3 Years

Programme	Year		
Mechanical Engineering	2025	2024	2023
Sanctioned Intake	120	120	120
TFW	3	3	3
Actual Admissions		108	106
Cut off marks – General quota	9	9	9
% Students passed with Distinction	32	40	13.5
% Students passed with First Class	36	42	30
Students Placed	24	10	21
Average Pay package, Rs. /Year	2.87 Lakhs	1.58 Lakhs	1.32 Lakhs

Name of the Programme : Electrical and Electronics Engineering
Level : Diploma
Duration : 3 Years

Programme	Year		
Electrical and Electronics Engineering	2025	2024	2023
Sanctioned Intake	120	120	120
TFW	3	3	3
Actual Admissions	61	94	88
Cut off marks – General quota	9	9	9
% Students passed with Distinction	23	39	37.09
% Students passed with First Class	10	40	19.35
Students Placed	10	8	6
Average Pay package, Rs./Year	1 Lakh	1 Lakh	1 Lakh

Name of the Programme : Electronics Engineering

Level : Diploma

Duration : 3 Years

Programme	Year		
Electronics Engineering	2025	2024	2023
Sanctioned Intake	60	60	60
TFW	3	3	3
Actual Admissions	56	62	63
Cut off marks – General quota	9	9	9
% Students passed with Distinction	24	22	13.2
% Students passed with First Class	34	40	17
Students Placed	17	8	6
Average Pay package, Rs./Year	1.90 Lakh	1.87 Lakh	1.87 Lakh

6.5   Collaboration with foreign universities   Nil

7. Faculty

7.1   Branch wise list of faculty members

7.1.1   Department of Civil Engineering – Permanent Faculty

1   Name   Mrs. Shaini.N
    Designation   HOD in charge
    Qualification   B.Tech, M.Tech

2   Name   Mrs. Bini.I.G
    Designation   Lecturer
    Qualification   Diploma in Civil Engineering

3   Name   Mrs. Saranya.V
    Designation   Lecturer
    Qualification   M.Tech

4   Name   Mrs. Uthara P Raj
    Designation   Lecturer
    Qualification   B.Tech

5   Name   Mrs. Revathi B
    Designation   Lecturer
    Qualification   M.tech

6   Name   Mrs. Neethu Roy
    Designation   Lecturer
    Qualification   M.tech

7   Name   Mrs. Anju. V
    Designation   Demonstrator
    Qualification   Diploma in Civil Engineering

8   Name   Mr. Ayyapanunni
    Designation   Demonstrator
    Qualification   Diploma in Civil Engineering

Permanent Faculty to student ratio 1: 25

7.1.2 Department of Mechanical Engineering – Permanent Faculty

1 Name — Mr.Vinodkumar.V.M
Designation — HOD
Qualification — B.Tech, M.Tech

2 Name — Mr.Monilal.D
Designation — Lecturer
Qualification — B.Tech, M.Tech

3 Name — Mr.Sanilkumar.S
Designation — Lecturer
Qualification — B.Tech

4 Name — Mr.Bharathan.S
Designation — Lecturer
Qualification — B.Tech

5 Name — Mr.Aneesh.S
Designation — Lecturer
Qualification — B.Tech, M.Tech

6 Name — Mr.Kannan.P.V
Designation — Lecturer
Qualification — B.Tech

7 Name — Mr. Saji.S
Designation — Demonstrator
Qualification — Diploma in Mechanical Engineering

8 Name — Mr. Vishnu K S
Designation — Demonstrator
Qualification — Diploma in Mechanical Engineering

Permanent Faculty to student ratio 1: 25

7.1.3 Department of Electrical Engineering – Permanent Faculty

1	Name	Mrs. Seema.S.S
	Designation	HOD
	Qualification	B. Tech, M. Tech

2	Name	Mr. Akhashkumar.K.S
	Designation	Lecturer
	Qualification	B.Tech., M. Tech

3	Name	Mr. Guruprasad. A
	Designation	Lecturer
	Qualification	B.Tech., M. Tech

4	Name	Mr. Adarsh.S
	Designation	Lecturer
	Qualification	B. Tech

6	Name	Mrs. Shiji.S
	Designation	Lecturer
	Qualification	B.Tech

7	Name	Mr. Arun V Dharan
	Designation	Demonstrator
	Qualification	B.Tech, Diploma in Electrical Engineering

8	Name	Mr. Midhun
	Designation	Demonstrator
	Qualification	Diploma in Electrical Engineering

9	Name	Mr. Karthik Raveendran
	Designation	Workshop Instructor
	Qualification	B.tech

Permanent Faculty to student ratio 1: 25

7.1.4 General Department Faculty

1	Name	Mrs. Suja.P
	Designation	Professor Gd.I
	Qualification	M.A, B.Ed.

2	Name	Mrs. Anju.T
	Designation	Professor Gd.I
	Qualification	M.Sc, B.Ed.

3	Name	Mrs. Shahina Sudhakaran
	Designation	Professor Gd.II

	Qualification	M.Sc, B.Ed.
4	Name	Mrs. Deepa.S
	Designation	Professor Gd.I
	Qualification	M.Sc, B.Ed.

5	Name	Mrs. Dhanya.M
	Designation	Lecturer
	Qualification	B.Tech

6	Name	Mrs. Resmi.S
	Designation	Lecturer
	Qualification	M.Sc, B.Ed.

7	Name	Mr.Santhosh Shankar
	Designation	Physical Education Instructor
	Qualification	Bachelor of Physical Education
		B.A. English

Permanent Faculty to student ratio 1: 25

7.1.5 Department of Electronics Engineering – Permanent Faculty

1	Name	Mr. Raknas Sankar
	Designation	HOD in charge
	Qualification	B.Tech, M.Tech

2	Name	Mr.Anoop.R
	Designation	Lecturer
	Qualification	B.Tech

3	Name	Mr. Sandeep krishna. K
	Designation	Lecturer
	Qualification	B.Tech, M.Tech

4	Name	Mr. Sabarigireesh.C
	Designation	Lecturer
	Qualification	B.Tech, M.Tech

5	Name	Mrs. Sheeba.V.R
	Designation	Demonstrator
	Qualification	Diploma in Electronics

6	Name	Mr. Kalesh.T.Rajan
	Designation	Demonstrator
	Qualification	Diploma in Electronics

Permanent Faculty to student ratio 1: 25

7.2 Number of Faculty employed and left during the last three years: -

Employed   :-   6
Left   :-   2

8. Profile of vice chancellor/ Director / Principal

https://www.sreenarayanapolytechniccollege.ac.in/

9. Fee

Branch	Tuition Fee	Special Fee	Amenities Fee	Caution Fee	Lab Fee/ Interest Free Deposit	Affilia tion Fee	Exam Fee
Civil Engineering.	1015/Sem	1575	350	1000			
Mechanical Engineering.	1015/Sem	1575	350	1000			
Electrical & Electronics Engineering.	1015/Sem	1575	350	1000			
Electronics Engineering.	1015/Sem	1575	350	1000			

10. Admission

Number of seats sanctioned with the year of approval: -

Regular Diploma

Civil Engineering– 120

Mechanical Engineering – 120

Electrical & Electronics Engineering – 120

Electronics Engineering – 60

Working Professional

Civil Engineering– 30

Mechanical Engineering – 60

Electrical & Electronics Engineering – 60

11. Admission Procedure

Admission to various polytechnic colleges in the state through a Single Window System. For prospectus and other details visit: -

https://www.polyadmission.org/index.php?r=site%2Fabout

12. Criteria and Weightage for Admission

Selection of the candidate is based on the grading in SSLC /THSLC or equivalent

Examination. For the students who have passed qualifying examination under the old scheme (prior to grading system) marks are to be converted to 9 point absolute grade.

Grade / Mark to be converted to 9 point absolute scale as follows

Grade	A+	A	B+	B	C+	C	D+
% of marks	>=90	>=80	>=70	>=60	>=50	>=40	>=30
Point	9	8	7	6	5	4	3

Calculation of Weighted grade point average and index

WGPA1 -is the average of sum of grade points of Mathematics and science multiplied by 0.7

$$\text{WGPA1} = \frac{\text{Sum of grade points of Mathematics Physics and Chemmistry} \times 0.7}{\text{No. of Subjects in Mathematics, Physics and Chemistry}}$$

WGPA2- is the average of sum of grade points of Subjects other than Mathematics and Science multiplied by 0.3Mathematics and science multiplied by 0.7

$$\text{WGPA2} = \frac{\text{Sum of grade points of Subjects other than Mathematics and Science} \times 0.3}{\text{No. of Subjects other than Mathematics and Science}}$$

The Sum of WGPA1 and WGPA2 will be yield Total Grade Point Average - TGPA TGPA = WGPA1 + WGPA2

* As per the Prospectus Published by the Director of Technical Education - for admission to Polytechnic College in every year

13. List of Applicants

Rank list available in https://www.polyadmission.org

14. Results of Admission under Management Seats/Vacant Seats

Program	No.of management seats	No. of filled seats	No. of vacant seats
Mechanical Engineering	9	9	Nil
Civil Engineering	9	9	Nil
Electrical & Electronics Engineering	9	9	Nil
Electronics Engineering	9	0	9

15. Information of Infrastructure and Other Resources Available

15.1 Infrastructure details

Number of Class Rooms and size of each	12 no's,	66 m2
Number of Tutorial rooms and size of each	4 no's,	40m2
Number of Laboratories and size of each	23 no's,	75 m2
Number of Workshops and size of each	3 no's,	254 m2
Number of Drawing Halls with capacity of each	2 no's,	178 m2
Number of Computer Centers with capacity of each	1 centre,	80 computers, 150 m2

Central Examination Facility, Number of rooms and capacity of each	Available, 1 room, 50 m2
Barrier Free Built Environment for disabled and elderly persons	
Occupancy Certificate	Available
Fire and Safety Certificate	Available
Hostel Facilities -Boys Hostel	No
-Girls Hostel	No

15.2 Library

Facility	Computerised with Koha Library Management Software
Number of Titles	5550
No of Volumes	26142
No of National Journals	21
E- Library facilities	Available

15.3 Computing Facilities

Internet Bandwidth	300 Mbps
Number of System	200
Total number of systems connected by LAN	200

Major software packages available

System Software:	GNU/LINUX, Raspberry PI, gcc, g++,Java, Python
Application Software:	Libre Office Writer, calc, impress, MySql,Postgres, Eclipse, Net beans, Nasm, GIMP, ViEdior, Emacs, Koha, Apache, Tomcat, Openshot, Blender, Firefox,Chromium, VLC, GNU debugger

15.4 Innovation Cell

Innovation and Entrepreneurship Development Club (IEDC)	IEDC Cell guides and assist students For attaining project approvals and facilities from agencies of support system

15.5 List of facilities available

Games and Sports Facilities	Outdoor sports facilities are available
Extra-Curricular Activities	National Cadet Corps (NCC) activities
	National Service Scheme (NSS) activities
	College Arts Festival
	Inter Polytechnic Arts Festival
Soft Skill Development Facilities	Finishing School Programme and Career Guidance and Placement Cell facilitate the soft skill development of students

15.6 Teaching Learning Process

Curricula and syllabus for each of the programmes as approved by the University:

Civil Engineering
https://sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=CE

Electrical and Electronics Engineering
https://sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=EE

Mechanical Engineering
https://sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=ME

Electronics Engineering
https://sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=EL

Academic Calendar of the University
https://sitttrkerala.ac.in/index.php?r=site%2Fspecial-docs&id=27

Internal Continuous Evaluation System   Available

Student's assessment of Faculty, System in place Feedback

16. Enrollment of students in the last three years

2024-2025	**2023-2024**	**2022-2023**
330	320	388

17. Industrial Linkage

1. AICA Engineering (India) Pvt. Ltd, Level – 1, Rehoboth building, Kottiyam, India 686010
2. Waferchips techno Solutions Pvt. Ltd, Ashtamudi Tower, Kollam.
3. Touchworld Technology, Thrimurthy Building Office 102, Vadayattukotta Road, Bishop Jerome, Kollam 691001.
4. Otto tractions, SRLA21, Sasthamangalam, Tvm.

5. Nirmithi Kendra, Pallithottam Road, Thamarakkulam, Kollam - 691006
6. Net work systems, Kollam.
7. Kerala Electrical and Allied Engineering, Kundara, Kollam – 691 501
8. Bio Homes Pvt. Ltd, Thattamala, NH 66- 691020.
9. JRR Sine Solar Pvt. Ltd, 715/5A, Hebbar Complex, Herbi, Udupi, Karnataka – 576 112.
10. Web innovates, 2nd Floor, Habitat Building, Old Bus stand, Karicode, Kollam – 691 005.
11. United Electrical Industries, Kollam.
12. Firetech Fire Fighting LLC, Dubai, UAE, PO Box – 91598, Dubai.

18.   LoA and subsequent EoA

https://www.sreenarayanapolytechniccollege.ac.in/wp-content/uploads/2022/03/LOA.pdf

19.   Audit Reports

https://www.sreenarayanapolytechniccollege.ac.in/reports/

20.   MoUs with industries   -

https://drive.google.com/file/d/1uuC5myvRGGAj92nCgm

UOlFDacjmpg5X9/view?usp=drive_link